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WD. Readjustment Regulations
"Personnel"

RR 1-1

WAR DEPARTMENT READJUSTMENT REGULATIONS

PERSONNEL

Plan for Readjustment of Military Personnel after the Defeat of Germany

War Department, Washington 25, D. C. . . . 30 August 1944

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CHART I. SEPARATION PROCESSES.

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DEFINITIONS

Active Theater.....	Any area outside the continental limits of the United States in which hostilities exist or are threatened. The responsibilities prescribed herein devolve upon the senior general officer of the Army of the United States assigned thereto.
Current.....	Pertains to regulations and instructions in force during the time this policy is applied.
Element.....	Any subdivision of a command, or any organization of military personnel or any installation.
Enlisted Personnel..	Includes enlisted men and women.
Essentials.....	Personnel to be retained in service; officers and enlisted personnel who do not meet the standards for separation stated in paragraphs 11 and 12, or who do not meet any other separation standard.
Inactive Theater...	Any area outside the continental limits of the United States in which hostilities neither exist nor are threatened. The responsibilities prescribed herein devolve upon the senior general officer of the Army of the United States assigned thereto.
Individuals.....	Officer and enlisted personnel unless otherwise specified.
Major Commands..	Army Ground, Air, and Service Forces, and Defense Commands inside the continental limits of the United States.
Nonessentials.....	Personnel to be separated from the service; officers and enlisted personnel who meet the separation standards stated in paragraphs 11 and 12, or who by operation of other regulations are to be separated from service.
Officer.....	All types, including warrant and flight officers, Women's Army Corps officers, nurses, and other commissioned women of the Medical Department.
Personnel.....	Includes officer and enlisted unless otherwise specified.
Separation.....	Discharge or transfer to the Reserve or relief from active Federal service.
Service.....	Active Federal service on or after 16 September 1940 in the National Guard, Army of the United States, or Regular Army.

SECTION I

BASIC PRINCIPLES

1. Introduction

a. The instructions contained herein constitute the War Department plan for readjusting military personnel following the defeat of Germany but prior to the fall of Japan. The date on and after which these plans will be placed in operation will be prescribed by the War Department.

b. Based on the principles and responsibilities stated in this document, the commanding generals of theaters and of major commands will prepare their respective plans for the implementation of the War Department program. These plans will be submitted to the War Department General Staff for approval.

2. Military Necessity

In all plans and decisions, military necessity will govern with respect to any matter affecting an individual, number of individuals, or elements.

3. Simplicity

a. In the development of detailed plans, existing regulations and procedures will be employed to the maximum. There will be no new construction of physical plant to effect the readjustments prescribed herein except in the most urgent and unavoidable instances.

b. Detailed plans, prepared as prescribed under paragraph 1b above, will be so drawn as to avoid duplication of action in the various steps or processes included in the plans.

4. Discipline and Morale

a. Because of the importance of the subject and experience in 1918, commanders of all echelons are cautioned that it is their responsibility to maintain high standards of discipline and morale following a cessation of hostilities.

b. U. S. Military Prisoners. (1) There will be no general program of liberation of persons in confinement or mass leniency

to them. This latter principle will likewise apply to military personnel under charges whether for offenses committed prior or subsequent to an armistice. Soldiers in this category will be tried and the wartime scale of punishment applied. As a rule, there will be no central authority established for the discipline of soldiers under charges.

(2) Prisoners in detention and rehabilitation centers will remain under custody. This class will be returned to the United States as prisoners, and then only when it is to the interest of the Government to return them.

(3) For the application of separation standards to personnel who are or have been prisoners for disciplinary reasons, see paragraph 12c.

c. Morale. (1) The maintenance of a high state of morale is a vital responsibility of commanders of all elements, and its importance cannot be overemphasized. The chief influence which can be expected to have an undesirable effect on morale is that military necessity will dictate that certain types of personnel can be released while others cannot. An explanation will be made to all personnel at the earliest practicable date of the reasons which permit a readjustment in the strength of the Army, together with the reasons for the particular methods to be employed in effecting it. All commanders will develop in their personnel a thorough understanding of the requirements imposed by the military situation. The War Department will provide informational materials and aids to assist in these matters. The aids are secondary to the prime requirements of initiative and leadership. Particular emphasis must be given to living conditions and the elimination of instructions which tend properly to be regarded as harassing instead of necessary.

(2) The commanding generals of theaters and major commands will establish a system of periodic inspections in order that they may be constantly aware of the status of morale in their commands.

5. Army Education and Recreation Program

a. At such time as the military situation and mission of any element in theaters permit, purely military instruction will be reduced to that necessary for the execution of the mission and the maintenance of military proficiency, orientation, discipline, and health. That part of the training day not required for these purposes will be devoted to a program of educational and recreational activities which will be conducted in a manner that will require the full effort of the personnel during the time allotted. When the commanding generals concerned determine that this program is to be applied, all personnel of the organization will be required to participate. However, each individual will be permitted to choose whether he will participate in the educational or recreational aspects. The purpose of the program is to assist in the maintenance of discipline and morale and be of maximum future benefit to military personnel.

b. The War Department will provide a wide choice of programs, together with a limited number of personnel qualified to assist in the initiation and supervision thereof.

c. The educational instruction will be applied through the following types of training:

(1) Post and unit schools.

(2) When practicable, centralized technical schools in locations determined by the availability of the necessary facilities.

(3) When considered practicable by a theater commander, university centers established either under contract with local civilian universities or the assembly of staffs of qualified military personnel. These centers, if established, will be open only to personnel whose previous educational achievement fits them for university training.

The educational courses under (1) and (2) above will be organized into work units of not more than 2 months' duration.

d. The recreational programs will include organized athletics and other supervised recreation.

e. While the War Department will make certain training aids available, it is expected that individual initiative will cause the maximum of economy through improvisations.

f. Participation in the above program should not be permitted to delay the return of personnel to the United States.

SECTION II

PERSONNEL READJUSTMENT PLAN

6. The War Department Plan

a. When a readjustment of the troop bases becomes possible, the War Department will advise the commanding generals of theaters and major commands of—

- (1) Their new mission.
- (2) Their proposed new troop basis.

b. Upon receipt of the foregoing, the commanding generals referred to will inform the War Department of any modifications which they wish to suggest, whereupon the War Department will—

(1) Make final decision as to the new troop basis for each theater and major command.

(2) Designate the number and type of elements to be inactivated.

(3) Designate the number and type of elements to be transferred to the United States and to other theaters.

c. As a result, all elements will fall into one of the following categories:

Category I.—Those to be retained for continued service in their current commands.

Category II.—Those to be transferred from one theater to another or to the United States, or from the United States to a theater.

Category III.—Those to be reorganized and redesignated and upon completion, fall under category I or II.

Category IV.—Those to be inactivated.

The commanding generals of theaters and major commands will designate the specific elements to be placed in each of the above categories.

d. Similarly, all individuals within *each* element will become either surplus to the needs of a theater or major command, or else required for further service. The methods of readjusting personnel, determining surplus individuals, and designating those who are essential or non-essential, together with the fundamental actions to be applied in the process, are prescribed in the following paragraphs and charts I and II. While it is a basic premise that the readjustment of elements and the separation of personnel will occur at the most rapid feasible rate, limitations imposed by the military situation and the availability of shipping will be the final determinants of the time factor.

e. First priority in all respects will be given to the movement of category II elements to active theaters. The availability of transportation will fix the rate of such movements, and thus the time factor will influence the scope of the personnel readjustments within those elements. The commanding generals of theaters and major commands will be held responsible that the designation of surplusage in category II elements is so controlled that the combat efficiency of these elements will not be impaired, and they will be qualified to perform their primary mission upon departure for their new assignment.

SECTION III

THE SEPARATION AND REASSIGNMENT PLAN

7. Basic Considerations for Selection of Surplus Personnel

a. The new troop bases will render surplus a definite number of officer and enlisted personnel. This surplus will be selected individually and withdrawn from all elements of the Army wherever located and disposed of as prescribed below and in the following paragraphs. The determination of those who are essential or nonessential will be made in the United States by the Commanding Generals of the Army Ground, Air, and Service Forces from among those declared surplus by each theater and major command.

b. The following primary standards are applicable to both officers and enlisted personnel and are the final determinants that an individual is surplus to the requirements of a theater or major command:

(1) Military necessity as applied to each individual to assure that the individuals retained are needed and are qualified to perform efficiently.

(2) Except under such controls as may be established by the commanding general of a theater or major command, personnel in categories I, II, and III elements will not be declared surplus until after a qualified replacement has been received in each case.

(3) Enlisted personnel who meet the minimum total credits referred to in paragraph 12c, but who can not be declared surplus because of (1) and (2) above, will be declared surplus as rapidly as circumstances permit.

8. Selection of Surplus Officers

Subject to paragraph 7, officers will be declared surplus by the commanding generals of theaters and major commands on the basis of the need for their services.

9. Selection of Surplus Enlisted Personnel

On the basis of the requirements of paragraph 7, enlisted personnel not required by a theater or major command will be declared surplus.

10. Disposition of Surplus Officer and Enlisted Personnel

a. (1) After having been selected as indicated in paragraphs 8 and 9, surplus officer and enlisted personnel in theaters will either be—

(a) Returned to the United States for a determination of their essentiality, or

(b) Transferred to other theaters or the United States in accordance with War Department instructions.

(2) The surplus individuals returned to the United States will be those who most nearly meet the standards for nonessentiality stated in paragraphs 11c and 12c.

(3) The surplus personnel who will be reported (par. 30i) as available for other assignments and held in the theater pending War Department instructions will be those furthest removed from the nonessentiality standards referred to in paragraphs 7, 11, and 12.

(4) Although some personnel may be available in active theaters to use as replacements and thus permit other individuals to be returned to the United States as contemplated in (2) above, it is not expected that there will be sufficient personnel for this purpose. Therefore, in addition to such augmentations as the new troop basis of such theaters may require, the War Department will provide replacements as rapidly as possible in order that individuals may be designated as surplus and returned to the United States. See paragraph 31b.

b. Surplus officers and enlisted personnel in the major commands will be disposed of on the basis of their essentiality. Those determined to be essential will be reassigned, and those held to be nonessential will be separated from the service. As surpluses return from theaters to the United States, similar determinations will be made.

c. The method of returning surplus personnel to the United States, or in the case of personnel from the territories of the United States returning them thereto, is prescribed in paragraph 15.

11. Selection of Officers for Separation From Service

a. The essentiality of surplus officers returned from theaters will be decided by the representative of the major force concerned at the reception station serving the area to which current regulations authorize travel upon separation. (See par. 15.) Officers determined to be nonessential will be transferred to the separation center adjacent to the reception station and there separated from active service by reversion to an inactive status in the grade held by them at the time of separation. While Air Force officers will be routed to reception stations, the Commanding General, Army Air Forces, is authorized to determine their essentiality after arrival in air force installations.

b. The Commanding Generals of the Army Ground, Air, and Service Forces will cause the essentiality of surplus officers serving in the United States to be decided while at the post, camp, or station to which the officers are assigned. Those determined to be nonessential will be transferred to the separation center serving the area to which current regulations authorize travel upon separation and there separated as in **a** above. For the disposition of those held to be essential, see paragraph 13b.

c. Surplus officers will be declared nonessential in accordance with current regulations and instructions as modified below:

(1) Age restrictions will not be applicable.

(2) Consideration will be given to the desires of an officer with respect to his retention or separation. Special consideration will be given to the desires of officers with a long period of particularly arduous service, wounds, or who are citizens of cobelligerent countries.

(3) WAC officers, nurses, and other female personnel with an officer status who request separation because their husbands have been separated will be separated. Proof of separation of the latter will be secured in the most practicable manner by the commanding officer of the personnel requesting separation.

(4) Military necessity will govern all decisions in this respect except that it is not applicable to (3) above.

d. The War Department will prescribe the procedures to implement this paragraph.

12. Selection of Enlisted Personnel for Separation From Service

a. The essentiality of surplus enlisted personnel returned from theaters will be decided by the representative of the major force concerned at the reception station serving the area to which current regulations authorize travel upon separation. (See par. 15.) Those determined to be nonessential will be transferred to the separation center adjacent to the reception station and there separated through discharge or transfer to the Reserve in accordance with current policies. Those who revert to an inactive status will retain their grades and ratings. As indicated above, air force enlisted personnel will be routed to reception stations. However, the Commanding General, Army Air Forces, is authorized to determine their essentiality after arrival in air force installations.

b. The essentiality of enlisted personnel serving in the United States will be determined at the post, camp, or station to which they are assigned. Those held to be nonessential will be transferred to the separation center serving the area to which current regulations authorize travel upon separation and there separated as in **a** above. For the disposition of essentials, see paragraph 13b.

c. Enlisted personnel will be determined to be nonessential based on military necessity and a correlation of length of service, overseas service, combat service, and parenthood. As indicated by the Adjusted Service Rating Card, chart II, each of these factors will be assigned a multiple which will be used in arriving at the total credit of each enlisted person. The multiples will be announced by the War Department. Subject to paragraph 7 the total credits will indicate those who are nonessential. Any time served in confinement resulting from sentence by a courtmartial will be deducted from "Service Credit." When the confinement has been overseas, a similar deduction will be made from "Overseas Credit." The minimum total credit which will be used in determining nonessentiality will be decided in the following manner:

(1) The commanding generals of theaters

Commanding generals in territories and possessions of the United States will also accomplish the functions of I, J, K, L, and P for native personnel assigned to them. The manner of accomplishment is left to their discretion.

No reference is made to Category III elements on the chart since upon reorganization they become Category I or II and the personnel is to be readjusted as in Category I or II elements.

The flow in and out of hospitals and their functions are not depicted on this chart. See par. 24.

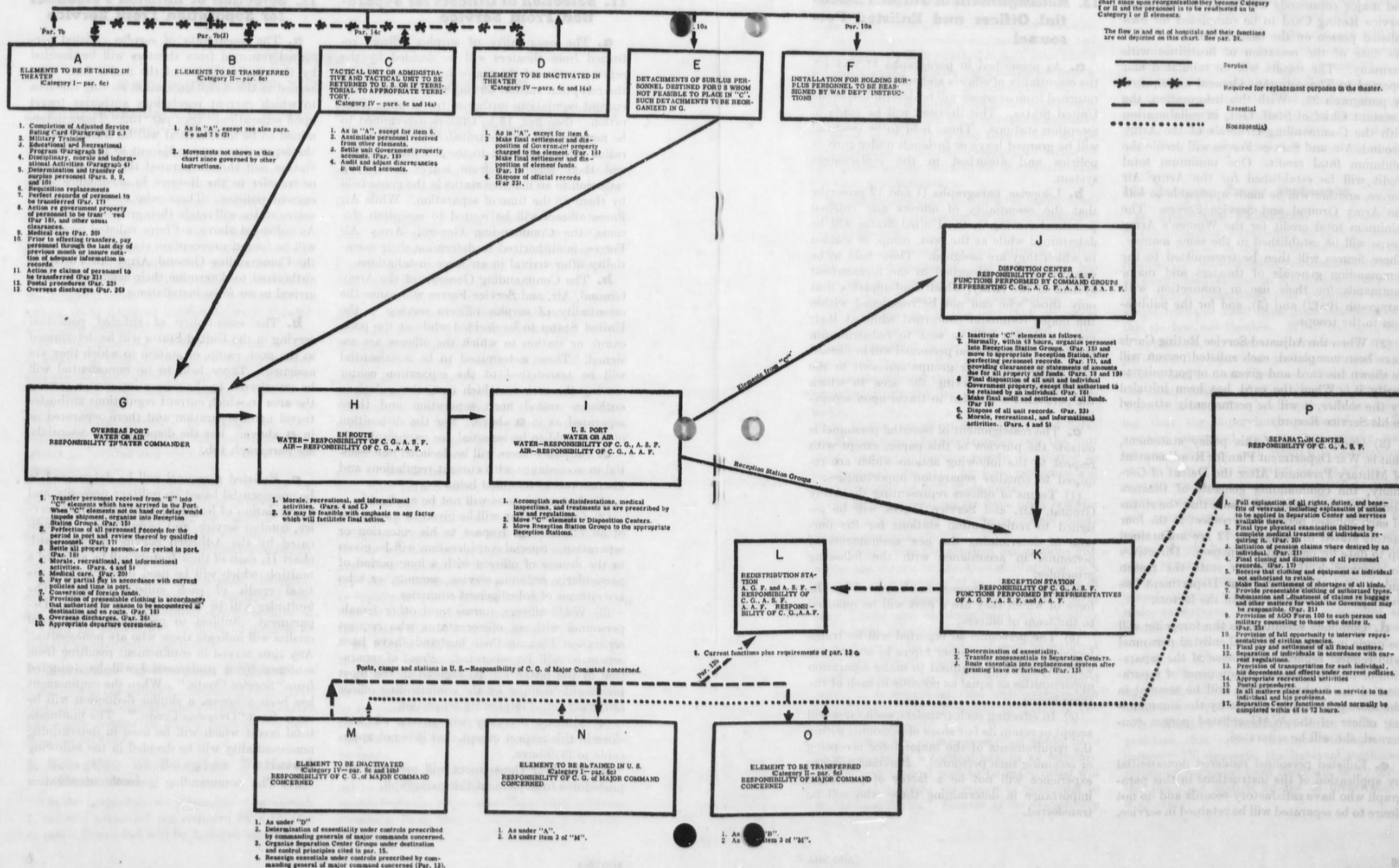


CHART I.—Separation Processes

and major commands will cause the Adjusted Service Rating Card to be completed for *each* enlisted person on the basis of the facts as of the date of the cessation of hostilities with Germany. The results will be tabulated and reported to The Adjutant General as required by paragraph 29. With this information, the Assistant Chief of Staff, G-1, in collaboration with the Commanding Generals of the Army Ground, Air, and Service Forces will decide the minimum total credit. One minimum total credit will be established for the Army Air Forces, another will be made applicable to *both* the Army Ground and Service Forces. The minimum total credit for the Women's Army Corps will be established in the same manner. These figures will then be transmitted to the commanding generals of theaters and major commands for their use in connection with paragraph 10a(2) and (3), and for the publication to the troops.

(2) When the Adjusted Service Rating Cards have been completed, each enlisted person will be shown his card and given an opportunity to **verify it**. When the card has been initialed by the soldier, it will be permanently attached to his Service Record.

(3) Upon receipt of this policy statement, that is, War Department Plan for Readjustment of Military Personnel After the Defeat of Germany, the commanding generals of theaters and major commands will insure that the status of each enlisted person with respect to the four factors stated in paragraph 12 are maintained up to date for each enlisted person. Directives to accomplish this will *not* state the reason unless prior thereto the War Department has made public announcement of the factors.

d. Complete exception to the foregoing will be made in the case of WAC enlisted personnel who request separation because of the separation of their husbands. Upon proof of separation of the husband, which will be secured in the most practicable manner by the commanding officer of the WAC enlisted person concerned, she will be separated.

e. Enlisted personnel rendered nonessential by application of the instructions in this paragraph who have satisfactory records and do not desire to be separated will be retained in service.

13. Reassignment of Surplus Essential Officer and Enlisted Personnel

a. As prescribed in paragraphs 11 and 12, the essentiality of officers and enlisted personnel returned from overseas will be determined in the United States. This decision will be made in reception stations. Those held to be essential will be granted leave or furlough under current policies and absorbed in the replacement system.

b. Likewise, paragraphs 11 and 12 prescribe that the essentiality of officers and enlisted personnel serving in the United States will be determined while at the post, camp, or station to which they are assigned. Those held to be essential will be absorbed in the replacement system of the Army, which contemplates that only those who can not be reassigned within the major command concerned while at their current station will be sent to redistribution stations. Nonessential personnel will be formed into separation center groups and sent to the separation center serving the area to which the personnel is entitled to travel upon separation.

c. The reassignment of essential personnel is outside the purview of this paper, except with respect to the following actions which are required to equalize separation opportunities:

(1) Teams of officers representing the Army Ground, Air, and Service Forces will be assigned to redistribution stations for the purpose of determining the new assignments of personnel in accordance with the following principles:

(a) Essential personnel not required by the force of which they are a part will be reported to the team of officers.

(b) The personnel so reported will be transferred to one of the other forces in accordance with the numbers required to make separation opportunities as equal as possible in each of the three forces.

(c) In effecting such transfers, each force will accept or retain its fair share of personnel within the requirements of the major force accepting or retaining such personnel. Previous military experience will not be a factor of particular importance in determining those who will be transferred.

14. Inactivation of Elements

a. Those category IV elements which are tactical units or administrative and tactical units and are in theaters will be returned to the United States for inactivation. Such units which were organized in the territories or possessions of the United States will be returned to the appropriate territory or possession for inactivation exclusive of those individuals whose homes are in the United States. All other category IV elements in theaters will be inactivated or disbanded by the theater commanders.

b. All category IV elements in major commands will be inactivated by the commanding general thereof.

c. At an appropriate time after a tactical unit or an administrative and tactical unit has been placed in category IV by a theater commander, he will take the following action:

(1) Transfer out of the unit that personnel which is required for further service in the theater, together with those referred to in paragraph 10a(3). Key personnel required for the inactivation of the unit will be retained or transferred into the unit regardless of the foregoing.

(2) In the case of an Army Ground or Service Forces type of unit, transfer into the unit either Ground or Service personnel referred to in paragraph 10a(2). Air force personnel will not be transferred into these units.

(3) In the case of an air force unit, transfer into the unit only the air force personnel falling under paragraph 10a(2).

(4) When War Department instructions prescribe the return to the United States or to a territory or possession of the United States of the personnel referred to in paragraph 10a(3) they should also be transferred into category IV units as prescribed in (2) and (3) above.

(5) Units to be inactivated may be returned with any strength regarded as reasonable by a theater commander. However, as a general guide, it is suggested that any overstrength should not exceed 50 percent of Table of Organization strength.

(6) When the actions prescribed above have been completed, a tactical unit or an administrative and tactical unit to be inactivated will serve as a medium for returning personnel to the United States. Because of the disciplinary

and control values, this will be the normal method of effecting such returns. (See par. 15.)

d. Inactivations and disbandments will be accomplished in accordance with current regulations and paragraphs 17, 18, 19, and 23.

e. When National Guard elements are released from active Federal service through inactivation, the numerical designations thereon will be returned to the States in accordance with War Department policy prevailing at the time.

15. Returns From Overseas

a. Inactive Theaters. As prescribed in the preceding paragraph, surplus personnel will be returned to the United States or its territories and possessions as members of units to be inactivated except on those occasions when it is clearly established that avoidable delays would result or that other good reasons make this method not feasible. When the exception is applicable, theater commanders will return personnel in organized groups with sufficient officers and noncommissioned officers to insure the maintenance of discipline and control. Theater commanders are responsible for insuring that the supervisory personnel actually exercise command and are not simply passengers. Further, each group will be organized on the basis of the reception station serving the area to which personnel are entitled to travel upon separation from service. Thus each group will consist only of personnel destined for the same reception station. The supervisory personnel should be assigned to groups under this same principle. However, when necessary in order to provide adequate supervisory personnel, theater commanders are authorized to make exceptions. When these exceptions are made, the essentiality of such supervisory personnel will be determined at the reception station to which they conduct their group. Those held to be nonessential will be separated by the separation center adjacent to the reception station specified in the preceding sentence.

b. Active Theaters. Since it is improbable that active theaters will have any category IV elements, the habitual method of returning personnel from them will be by use of the reception station groups as prescribed in a above.

SECTION IV

PROCEDURES APPLICABLE UNDER THIS POLICY

16. General

Charts I and II are integral parts of this policy statement and, as such, are directives. Many of the functions stated in chart I are self-evident, are covered by current practices, or are explained elsewhere in this document. Therefore, the actions prescribed in this section will be limited to those matters not covered as stated above.

17. Perfection of Personnel Records

These records, including medical, are the bases upon which the War Department and the Veterans Administration must adjust individual problems throughout the lifetime of the veterans of this war. Continuing experience with similar records from World War I has proved that there is no such thing as an inconsequential detail in any personnel record. *Therefore, the commanding generals of theaters and major commands will insure that the records of each officer and enlisted person are perfected in the manner required by current regulations prior to the departure of an individual from their commands.* Well-qualified teams of trained personnel will be stationed in oversea ports, disposition centers, reception stations, and separation centers for the purpose of reviewing and correcting these records. Final entries on discharge certificates will show separation from the last tactical or administrative and tactical unit, or similar element to which he was assigned, rather than from the element of which he was a part while moving to a disposition center, reception station, or separation center.

18. Government Property

a. Categories II and IV elements including reception station groups returned to the United States will carry with them only such items of organizational and individual equipment and clothing as prescribed in lists to be published by the War Department. All other items will be turned in to the supply agencies designated by the theater commander. Presentable clothing will be provided each enlisted person prior to embarkation.

b. Redistribution station and separation center groups composed of individuals stationed in the United States upon movement to redistribution stations or separation centers will take with them only such items as will be prescribed in lists to be published by the War Department.

c. Inactivations or disbandments will be accomplished where prescribed in paragraph 14. Upon inactivation or disbandment of an element, all Government property thereof, less that to be taken with an individual upon transfer, will be turned in, accounted for, and disposed of in the normal manner.

d. Nothing in the above is to be interpreted to change current regulations or instructions governing property to be taken by elements or individuals upon transfers not specifically cited above.

e. With respect to determination of final action on property shortages, the foregoing will be interpreted to require such determinations to be made in the minimum time. However, a full opportunity will be provided the individuals concerned to present all evidence on which they rely for clearance. Since the decision by lower-echelon commanders and boards of survey on property shortages is subject to appeal to the Secretary of War, an individual due for separation will be held in service only until such decision has been made by the lowest appropriate echelon in the particular case.

19. Funds

a. Prior to the transfer or inactivation of elements, funds such as company or exchange, will be audited, shortages settled in the usual manner, and disposed of as prescribed in current regulations as modified by **b** below.

b. When a National Guard element is inactivated and sufficient cash and property are available within the element fund, there will be restored to the adjutant general of the State concerned the net worth of the fund (in cash and/or property) as of its entry into Federal service for World War II.

20. Medical Care

The medical measures applied under this plan will be those required by law and regulations for the purpose of maintaining the highest health standards and the provision of medical attention to those requiring it.

21. Claims

There will probably be a number of claims to be adjusted for pay, lost baggage, pensions, and other causes. Action will be initiated at the earliest time to settle such claims. If the claims of those to be separated cannot be completed by the element in which the individual is serving at the time of submission, adequate information will be stated in appropriate records in order to facilitate action in separation centers.

22. Postal Procedures

Such modifications in existing procedures as may be necessary will be published at a later date by the War Department.

23. Official Records

The official records of elements to be inactivated will be disposed of as prescribed by The Adjutant General.

24. Sick and Wounded

a. Sick and wounded personnel overseas, whose condition precludes return to their elements, will be returned to the United States under the highest shipping priorities consistent with the availability of hospital space in the United States.

b. Upon completion of hospitalization in the United States, personnel qualified for restoration to duty will be disposed of in the following manner:

(1) Station hospitals will return this personnel to their elements or if this is impracticable, the procedures stated in (2) below will govern.

(2) General and regional hospitals will report this personnel to the Commanding General of the Army Ground, Air, or Service Force, as appropriate in each case, who will determine the essentiality of the individual. If held to be essential, a new assignment will be directed. If determined to be nonessential, separation will be prescribed. When separation is prescribed, the action will be taken by the commanding officer of the hospital in accordance with the procedure indicated under "Separation

Centers," chart I. The reports prescribed above will be made at the earliest possible dates in order to prevent unnecessary utilization of hospital beds.

(3) Nothing in the foregoing changes current regulations applicable to personnel to be retired or otherwise separated for a disability.

25. Military Counseling

There will be assigned to each separation center an adequate number of personnel who, through their understanding of soldiers, their interests and problems, are qualified to assist military personnel *who desire* advice as to their future civilian activities. This advice will consist of a discussion of the experience of the individual, his abilities and ambitions, suggested possible broad *fields* of activity, and general methods of attaining the end sought by the individual. In short, military counselors will assist personnel to crystallize their thinking and will route personnel to civilian agencies for the development of specific vocational and educational information and assistance.

26. Oversea Discharges

a. Personnel overseas who are surplus to theater requirements may be separated overseas under the following conditions:

(1) The Adjusted Service Rating Score of enlisted personnel must be equal to or greater than the minimum scores established as prescribed in paragraph 12c.

(2) Their status as to essentiality must be determined by reference of the request to the Commanding Generals of the Army Ground, Air, or Service Force.

(3) The consent of the Government of the country in which separation is to occur must be secured, and the laws of that country must be fulfilled.

b. When such discharges are approved, the theater commander will cause the discharge to be accomplished under the applicable procedures listed under Separation Centers, chart I.

27. Return of Dependents

This subject will be covered in a separate War Department publication.

28. Disposition of Liberated Prisoners of War

This subject will be covered in a separate War Department publication. If any of this

personnel are retained overseas, the Adjusted Service Rating Card will be prepared in the theater.

Those liberated prisoners of war returned to the United States will have the Adjusted Service Rating Card prepared after return thereto.

SECTION V

REPORTS

29. Reports To War Department By Commanding Generals of Major Commands, Active and Inactive Theaters

a. The following report as illustrated below will be submitted to reach the War Department *within 20 days* following the receipt of instructions to apply the plan (see par. 12):

Adjusted Service Rating Card Report
From-----

Column 1	Column 2	Column 3
Total Credits	Number of Ground and Service Forces enlisted men with same total credits	Number of Air Force enlisted men with same total credits
XXXX	XXXXX	XXXXXX
151	8, 273	3, 241
152	10, 645	2, 864
153	7, 837	5, 642
154	9, 322	6, 836
etc.		
XXXX	XXXX	XXXX

An *identical* report will be submitted simultaneously for enlisted women of the Women's Army Corps.

30. Reports To War Department By Commanding Generals of Inactive Theaters

The following reports will be submitted 30 days from receipt of the new troop basis as contemplated in paragraph 6.

a. The initial designation of elements by categories.

b. The estimated dates on which category I elements will complete their reorganization.

c. The estimated dates on which category II elements will complete their reorganization and be ready for shipment.

d. The estimated dates on which category III elements will complete their reorganization,

and the category into which they will then be placed.

e. The estimated dates on which category IV elements *to be returned to the United States* will be available for shipment.

f. The estimated dates on which category IV elements *not to be returned to the United States* will complete their inactivation.

g. A schedule providing an estimate of the number of surplus officers and enlisted personnel which the theater can release for return to the United States by months. (See par. 10a(2).) This report will represent the estimated total of personnel which could be returned without regard to the method of return or availability of transportation. Officers and enlisted personnel will be shown separately. The officers so reported will be shown by arm or service in which serving, grade, and military occupational speciality. Enlisted personnel will be shown by arm or service in which serving, grade, and military occupational speciality. Officers and enlisted personnel assigned to the Army Air Forces will be shown on one report, while Army Ground and Service Forces types will be shown on another.

h. The total officer and enlisted replacements required which are not available in the theater. This report will be submitted as a requisition.

i. A schedule identical with g above covering surplus officers and enlisted personnel who will be available for other assignments. (See par. 10a(3).)

j. Changes in each of the foregoing should be reported immediately to the War Department.

k. On the departure of each category IV element and reception station group for the United States, specific reports will be submitted indicating the designation, quantity of officer and enlisted personnel, and destination of each category IV element and reception station group. Officer and enlisted strength so reported will be shown in the manner prescribed

in g above for each category IV element and reception station group *separately*.

31. Reports To War Department By Commanding Generals of Active Theaters

The following reports will be submitted within 30 days from the receipt of the new troop basis as contemplated in paragraph 6.

a. The sequence in which it is desired that the new troop basis be augmented.

b. A schedule by months showing the quantity and type of officer and enlisted replacements required to permit the release of personnel qualified to become surplus. This report will not be confused with requisitions for attrition losses which will be submitted in the usual manner.

c. A schedule indicating by months the probable number of surplus personnel which can be released for return to the United States. This schedule will be in the form prescribed by paragraph 30g.

d. As prescribed in paragraph 30j.

e. The report prescribed in paragraph 30k, except that portion pertaining to category IV elements.

32. Reports To Be Made To War Department By Commanding Generals of Major Commands

a. The following reports will be submitted within 30 days following the receipt of the new troop bases as contemplated in paragraph 6:

- (1) As prescribed in paragraph 30a.
- (2) As prescribed in paragraph 30b.
- (3) As prescribed in paragraph 30c.
- (4) As prescribed in paragraph 30d.
- (5) The estimated dates on which category

IV elements will complete their inactivation.

(6) A schedule providing an estimate of the number of officers and enlisted personnel to be separated monthly.

(7) As prescribed in paragraph 30j.

b. A report will also be made upon completion of the inactivation of elements returned from overseas for that purpose.

33. Reports To Be Made To War Department By Commanding General, Army Service Forces

a. After correlation of the transportation available with the information contained in the above reports, a schedule will be furnished the War Department showing for each month the total number of surplus personnel which will be returned to the United States from each theater. Changes in this report will be submitted promptly.

b. A semimonthly report will be furnished showing the quantity of personnel separated from service, and whether placed in an inactive status, retired, or separated. The report covering the first through the fifteenth of each month will be submitted to reach the War Department on the twenty-second of that month. The report from the sixteenth through the thirtieth will be submitted so as to reach the War Department on the seventh of the following month.

[A. G. 320.2 (24 Aug 44).]

BY ORDER OF THE SECRETARY OF WAR:

G. C. MARSHALL,
Chief of Staff.

OFFICIAL:

J. A. ULIO,
Major General,
The Adjutant General.